



LaShandra Warren-Barnes  
Court Administrator

# Jury Duty Orientation

MONTGOMERY COUNTY COURTHOUSE

15<sup>TH</sup> JUDICIAL CIRCUIT PHELPS- PRICE JUSTICE CENTER

# Welcome to Jury Duty



- The United States Constitution and the Alabama State Constitution guarantees all people the right to trial by an impartial jury.
- Safety measures have been set in place for all comfort levels while serving.
- You were selected at random from lists of voter registrations of Montgomery County.
- Eligibility...
  - Be a citizen of the United States.
  - Be over 19 years of age.
  - Be a 12-month resident of the county.
  - Be able to communicate in the English language.

# Jury Process

## Jury Summons:

- Mailed to your voter registration address to provide information for reporting to Jury Duty service week.

## Juror Qualification: <https://juror.alacourt.gov/>

- Qualifies all jurors based on general information and COVID-19 safety qualification measures.

## Check-in and Orientation:

- All jurors are required to register with Court Administration and is sworn in by a Circuit Judge for the safety and confidentiality of themselves and others.

## COVID-19 safety measures:

- Temperature checks and Masks are required to be worn at all times while inside the County Courthouse. Social distancing will be required throughout the entire Jury Process. Elevators and Stairs are accessible to all jurors while serving.



# Juror Check-in



- A juror summons or state ID must be provided to check-in before proceeding through the courthouse to the Jury Assembly Room
- Masks are required to be worn at all times and one will be provided if needed to each juror.
- Hand sanitizer stations will be located at the sanitizer stations before receiving any Jury Duty forms

## Qualification Procedures:

- If you are pre-qualified, you will receive your Jury questionnaire and receive your instructions for service
- If you are NOT pre-qualified, you will be directed to a designated area to fill out your Jury Packet

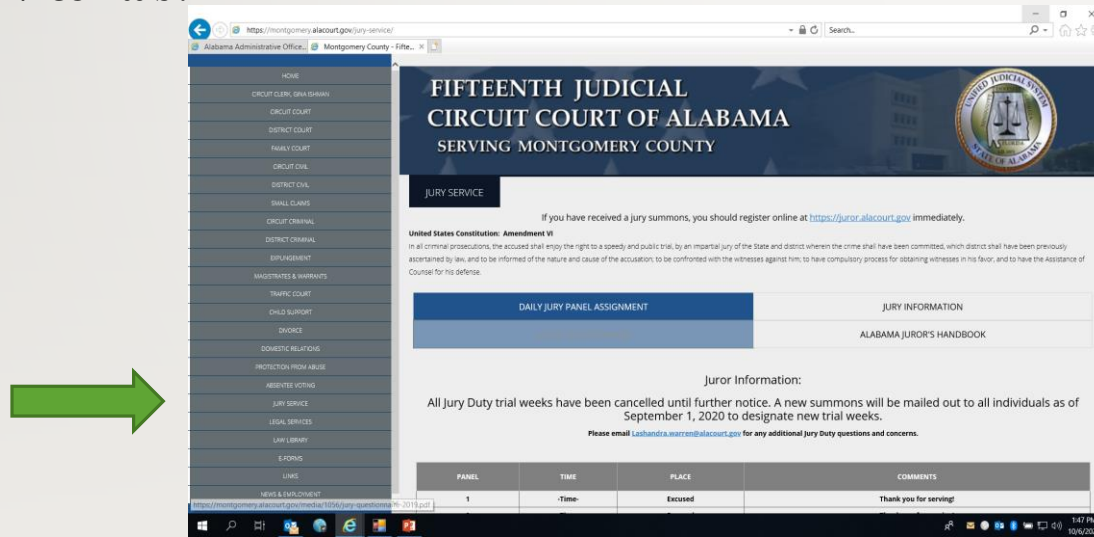
# Daily Status Check-In

Jury Website: <https://montgomery.alacourt.gov/>

Jury Service website provides daily updates and Jury information such as instructions, FAQs, and payment information. Located through the “Jury Service” tab.

**CODE-A-PHONE : 334-269-2888**

A Jury Duty automated phone system that is updated daily to provide Jurors with instructions, times, Jury payment information and notify Jurors on when Jury Duty service has officially ended.





# Courthouse entrance....



# Parking Instructions

- All jurors should park in the lot located at the corner of Scott & Lawrence St. This is the only parking deck available for juror parking.
- Handicap parking is available in front of the courthouse.
- Please DO NOT park at a meter. If you have any questions or concerns about parking, please feel free to contact our office at 334-832-2531.

